

# **City of Sanctuary UK**

Charity number 1184613

## **Annual Report and Financial Statements**

**for the year ended 31 December 2023**



# City of Sanctuary UK

**WYCAS**

COMMUNITY ACCOUNTING  
WEST YORKSHIRE

# **City of Sanctuary UK**

## **Annual Report and Financial Statements for the year ended 31 December 2023**

<b>Contents</b>	<b>Page</b>
Trustees' report	2 to 7
Examiner's report	8
Statement of financial activities	9
Balance sheet	10
Notes to the accounts	11 to 15

**Prepared by West Yorkshire Community Accountancy Service CIO**

# City of Sanctuary UK

## Trustees' report for the year ended 31 December 2023

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
[REDACTED]	Co-Chair	
[REDACTED]	Co-Chair	
[REDACTED]		Resigned 5 October 2023
[REDACTED]	Treasurer	
[REDACTED]		Resigned 5 October 2023
[REDACTED]		
[REDACTED]		Appointed 26 January 2023
[REDACTED]		Appointed 26 January 2023
Charity number	1184613	Registered in England and Wales
Registered and principal address	Bankers	
PO Box 384	Co-operative Bank plc	Cambridge and Counties
Leeds	P O Box 250	Charnwood Court
L26 1GJ	Skelmersdale	5B New Walk
	WN8 6WT	Leicester LE1 6TE
	The Charity Bank Ltd	Redwood Bank Limited
	Fosse House	Suite 101, The Nexus Building
	182 High Street	Broadway, Letchworth Garden City
	Tonbridge TN9 1BE	Hertfordshire SG6 3TA
	Unity Trust Bank plc	
	Four Brindleyplace	
	Birmingham B1 2JB	

Independent examiner  
Simon Bostrom FCIE

West Yorkshire Community Accountancy Service CIO  
Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

Structure, governance and management  
The charity is a Charitable Incorporated Organisation (CIO) association formed on 26 July 2019 and is governed by a constitution.

Method of recruitment and appointment of trustees  
The trustees of the charity are appointed by the members at the AGM.  
Trustees may also be co-opted by the members or by the other trustees in the course of the year.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2023

### Introduction

City by city, community by community, City of Sanctuary UK is building welcome for people seeking sanctuary\*. From community groups and refugee sector networks to schools and universities, local councils to libraries and theatres, we work with individuals, groups and organisations in every area and sector. The community groups, networks and streams/awards programmes we support enable opportunities for everyone to play their part in building a more welcoming, inclusive and compassionate society. From small acts of kindness to big political change, our inclusive networks are building a better, fairer, kinder society - for everyone. Through building a movement of welcome we are improving inclusion and community cohesion for the benefit of everyone.

*\* People seeking sanctuary is our preferred term in most contexts as this term focuses on people first as opposed to their immigration status.*

### Objectives and activities

#### The charity's objects

1. To advance the education of the public in general and in particular the City of Sanctuary network in subjects relating to refugees and those seeking asylum in such ways as the trustees shall think fit in particular but not exclusively by:

- a Supporting, promoting and organising the City of Sanctuary network, including identifying the needs of the network and establishing projects or resources to address them;
- b Raising awareness of the work of the City of Sanctuary network to the public and media;
- c Encouraging cities, towns, villages, regions, areas, places, organisations and institutions to become welcome and safe, through the provision of information, advice and support;
- d Advancing the education and training of people who are refugees or asylum seekers;
- e Liaising with other private, voluntary and statutory organisations on relevant issues.

2. The promotion of equality and diversity for the public benefit by: promoting activities to foster understanding between people from diverse backgrounds including promoting activities to foster understanding between the general public, refugees and asylum seekers.

#### Our approach

We are working to embed welcome and compassion, so that wherever people seeking sanctuary go - schools, services, businesses, faith and community groups, their own neighbourhoods and streets – they will find people who welcome them and understand why they are here. Movement building is at the core of everything we do. We maintain that if we are successful in building a strong and widespread movement this will translate into public support for changes in policy and practice. The streams of sanctuary and awards programmes (see below) which enable us to branch out beyond organisations and projects with a specific role to work with people seeking sanctuary to inspire more people to become involved in speaking up for sanctuary and to wield political power locally.

We believe the most effective way to motivate people to get involved is by providing opportunities for the receiving community members to meet with people from a sanctuary seeking background. The City of Sanctuary networks are uniquely positioned to facilitate social connections that can turn people's compassion into action. To achieve our vision of welcome we work with others to contribute to building an even broader social movement. By bringing people together, celebrating our shared humanity and encouraging people to put their compassion into action, we can build strong, welcoming, cohesive communities.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2023

### Our approach - continued

Whilst everyone involved in City of Sanctuary has the flexibility to determine how best to work towards our vision of welcome, the following principles should be applied: -

- 1 Create opportunities for relationships of friendship and solidarity between people living in receiving communities and people seeking sanctuary;
- 2 Communicate a positive vision of welcome by promoting the counter-narrative to negative rhetoric and celebrating the contribution of people seeking sanctuary;
- 3 Work with people seeking sanctuary, ensuring that they are not just active participants but are empowered to be part of decision-making processes at all levels and in all activities;
- 4 Promote understanding of asylum and refugee issues, especially by enabling the voices of people seeking sanctuary to be heard directly;
- 5 When possible (if your context allows) mobilise support for campaigns which aim to make a difference to the lives of people seeking sanctuary;
- 6 Facilitate partnership working and network development across places of sanctuary and support collaboration on common cause issues.

### Achievements and performance

#### Network coordination and support to the City of Sanctuary network of groups

We now have 126 City of Sanctuary groups in villages, towns, cities and regions across the UK who are working towards our vision of welcome. Our vast network of local groups provide direct support whilst building welcome within communities. In light of the continued hostile public policy our groups have stepped up like never before, whether it's arranging distributions of vital supplies or supporting those housed in hotels. In 2023 we provided one-to-one advice and online training to support groups on a variety of areas, including coproduction, supporting people housed in hotels and a session with Hope Not Hate on 'Responding to hostility' (in light of the rise in far-right activity).

#### Develop and promote Streams of Sanctuary programmes and Awards

##### Schools of Sanctuary

We have experienced another huge growth in our network of schools. There are now 417 awarded schools, with another 393 working towards recognition. 92 awards and 3 re-accreditations were given in 2023. This year our schools work was recognised globally as one of 29 'Promising Practices' in Refugee Education. Schools of Sanctuary is being actively delivered in 50+ areas across the UK by our team of local leads. Each lead is trained, advised and supported by us. Where we don't have a lead, we support the school directly - we're currently supporting 61. In 2023, we organised 4 events, officially partnered with Anglia-Ruskin University, established a national working group for organisations working in refugee education and spoke at a migrant girls' education event in the House of Commons.

##### Universities of Sanctuary

Across the UK there are now over 60 universities who either have the University of Sanctuary award or are working towards it. That's well over a third of all UK universities. 35 have been formally recognised as Universities of Sanctuary - 7 of which were awarded in 2023 with a further 3 being re-accredited. There are also now 88 universities with Sanctuary Scholarships – that's over half of all UK universities offering fully funded places to hundreds of students from a forced displacement background. This year our Universities Annual Conference was attended by a record 300 people, and we co-organised four Scholarship Networking events for 100+ university staff. We are proud to have partnered with the Scottish Refugee Council to develop a training programme for Institutions wanting to apply for the award - to date, five universities have benefited from this training.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2023

### Achievements and performance continued

#### Local Authority Network

There was unprecedented growth and interest in our Local Authority Network in 2023. A total of 56 local councils are now formally within the Local Authority network, and overall we are engaged with 158, including 28 out of 32 London Boroughs. 68 councils have now passed motions committing themselves to work with us to build inclusion and welcome within their policy and practice - 23 of these were passed in 2023. There are now 12 fully awarded Local Authorities: Lewisham, Bradford, Lambeth, Birmingham, Liverpool, Newcastle, Salford, Sevenoaks, Greenwich, Sandwell, Islington and Waltham Forest. We were delighted to receive funding from the Lloyds Bank Foundation to support our work with local authorities from 2024-2027.

#### Arts Networks of Sanctuary

The number of awarded arts organisations has grown by a third in 2023. From platforming playwrights from a refugee background to making galleries accessible and inviting to everyone, our arts network is reaching across divides and platforming the voices that urgently need to be heard. 10 new institutions achieved an award or re-accreditation this year. There are now 42 formally recognised arts organisations, including 27 theatres and theatre companies, 5 museums, 3 festivals, 4 art galleries, a Choir, Magazine and Cinema of Sanctuary. Over the year we ran 3 information sessions for arts organisations and supported over 30 institutions to start their journeys to becoming a place of sanctuary.

#### Libraries of Sanctuary

From taking mobile libraries to asylum accommodation and stocking books in different languages to hosting ESOL classes, signposting support services and offering free IT subscriptions, libraries often offer the first warm welcome a new arrival receives. There are now 22 awarded Library Services of Sanctuary - in total that's almost 400 libraries around the UK who are recognised by the award. 7 of these awards were given in 2023, resulting in almost 200 additional libraries, including Essex Libraries which is the second largest service in the UK with 74 branches. Over the year we ran 3 information sessions for libraries and supported over 20 to start their journeys to becoming a place of sanctuary.

#### Maternity and Health Streams

Our Health, Mental Health and Wellbeing project has seen an ongoing collaboration with The Mental Health Foundation, leading to several Sanctuary Ambassadors trained as peer-to-peer wellbeing support leaders. We are very proud that one health organisation has obtained the award and 9 others, including NHS trusts, are working towards it. There are 8 awarded maternity organisations, including The Birth Partner Project in Cardiff, the first organisation in Wales to receive the award. We currently have 8 more organisations working towards the award.

### Supporting people with lived experience to become leaders across the organisation, networks and movement

One of our priorities this year has been to ensure that more people with lived experience are not just actively participating in our work but are empowered to become leaders. Whilst we still have a lot of work to do we have experienced growth in our Sanctuary Ambassador Networks and have more people with lived experience engaged with our work than ever. We now have 51 members of our Sanctuary Ambassador Network. Sanctuary Ambassadors participate in our Streams of Sanctuary programmes and awards, advocacy, campaigns and communication work. This year saw our ambassadors representing us as Refugee Week Ambassadors and undertaking social media take-overs and interviews on national and local media. The Experts by Experience Advisory Group continue to influence how we deliver on our strategic objectives and operational plans.

We continued to deliver our Sanctuary in Politics course which is an innovative learning course developed to empower and inform people seeking sanctuary about how the UK political system works, campaigning techniques and how to work with the media effectively. Graduates of the course are encouraged to then become Sanctuary Ambassadors. In 2023 we ran two courses, one in Wales focusing on UK politics and migrant rights and one in London looking at climate justice.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2023

### Achievements and performance continued

**Facilitate communications across City of Sanctuary networks, promote a positive message of welcome for people seeking sanctuary and mobilising support for advocacy and campaigning initiatives.**

As part of our commitment to building a movement, City of Sanctuary UK aims to mobilise supporters and work with others to build a united voice to advocate for people seeking sanctuary across the UK. We are a key member of the Together With Refugees coalition and our strategy firmly supports the coalition call for a more effective, fair and humane approach to supporting people seeking sanctuary.

This year saw the introduction of the Illegal Migration Act - one of the largest roll backs of refugee rights that this country has ever seen. It has never been so important to stand up for sanctuary, and to encourage others to do the same. In response, we designed and launched Speak Up for Sanctuary, a new programme designed to support people who may have little or no previous campaigning experience to recognise their power in making change, to speak up for refugee rights and to supercharge efforts to build welcoming and compassionate communities. Our Theory of Change is built around the idea that if people have the chance to come together and recognise their shared humanity, they are then more likely to stand up for each other's rights. In 2023 we delivered the programme three times with over 400 attendees.

### Reflections on 2023

The increasingly hostile political context culminated in 2023 with the introduction of the Government's Illegal Migration Act which denies people seeking sanctuary the right to seek asylum in the UK and attempts to send them to Rwanda. It ends the UK's commitment to the UN Refugee Convention, of which the UK was a founding signatory in 1951. Alongside our refugee sector partners, we have been involved in efforts to push back against the devastating legislation. At the same time City of Sanctuary groups have been doing all that they can to support people already in the UK that are subjected to our inhumane asylum system, including providing emergency support to people housed in hotels. At the same time groups are reporting increased tension and fear within communities, caused by divisive politics and negative and inaccurate media reporting targeting people seeking sanctuary. Communities are becoming more polarised and divided than ever and more and more people seeking sanctuary are becoming isolated and marginalised.

Despite these challenges we are very proud of what City of Sanctuary UK and our networks have managed to achieve. Our resilient staff team have never failed to respond to the pressing needs and challenges, whether providing groups with information and support to counteract the hostility within communities, or through the development of the Speak up for Sanctuary programme which is designed to bridge divides and encourage individuals to stand up for refugee rights. Whilst City of Sanctuary groups are often responding to direct emergency needs, they are still working to embed welcome within communities.

As we reflect on the challenges and successes of the past year, it becomes clear that the essence of our mission - welcome, compassion, and kindness - resonates more powerfully than ever across the UK. It has been a time of great challenge but also one of hope, achievement, and commitment, in the face of formidable obstacles, our networks continue to grow.

A defining moment for us was when our Schools of Sanctuary programme faced an attack by GB News. We experienced great support from within our sector and from individuals across the movement. Despite attempts to push hostility and division, we have experienced more people volunteering, campaigning and speaking up for refugee rights.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2023

### Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

### Financial review

Income for the year was £477,155. Expenditure was £425,604. The net income for the year was £51,551, including net income of £35,996 on unrestricted funds and net income of £15,555 on restricted funds.

Details of grant and donation income are set out in note 2 to the Financial Statements. We are very grateful to the trusts who awarded grants to us and the increasing number of organisations and individuals who support us with donations.

### Reserves policy

The charity's free reserves, excluding fixed assets, at the year end were £205,353.

Reserves include a grant of £50,000 received in December 2023 to be spent in 2024. This grant has caused our reserves to exceed the amount set out below.

The trustees have decided that the minimum level of unrestricted reserves should be between £100,000 and £200,000, representing approximately 3 - 6 months of annual expenditure. The purpose of retaining the reserves is to enable the smooth running of the charity and to enable an orderly winding up should the charity need to close.

Approved by the board of trustees on 25 April 2024





# **City of Sanctuary UK**

## **Independent examiner's report to the trustees of City of Sanctuary UK**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2023, which are set out on pages 9 to 15.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

29 April 2024

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**City of Sanctuary UK**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 December 2023**

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	213,336	226,069	439,405	395,200
Other income		30,780	-	30,780	11,451
Bank interest		6,970	-	6,970	2,017
<b>Total income</b>		<u>251,086</u>	<u>226,069</u>	<u>477,155</u>	<u>408,668</u>
<b>Expenditure on:</b>					
Salaries, NIC and pensions	(3)	166,729	168,472	335,201	272,851
Recruitment, training and subscriptions		2,296	333	2,629	1,469
Payroll and pension administration		2,063	200	2,263	1,936
Travel expenses		4,181	2,604	6,785	6,155
Volunteer expenses		3,730	1,783	5,513	2,341
Rent and room hire		661	150	811	468
Telephone and internet		1,025	128	1,153	942
Postage and stationery		1,042	157	1,199	1,716
Website, web development and I.T.		8,956	-	8,956	5,906
Insurance		764	-	764	832
Independent examination		1,386	-	1,386	1,320
Meeting and event costs		11,279	8,630	19,909	11,378
Equipment and materials		1,281	504	1,785	6,876
Other administrative costs		4,172	710	4,882	2,555
Direct project delivery costs		2,998	15,529	18,527	8,353
Trustee travel		1,313	129	1,442	317
Consultancy		1,214	11,185	12,399	12,566
<b>Total expenditure</b>		<u>215,090</u>	<u>210,514</u>	<u>425,604</u>	<u>337,981</u>
<b>Net income / (expenditure)</b>		<u>35,996</u>	<u>15,555</u>	<u>51,551</u>	<u>70,687</u>
<b>Fund balances brought forward</b>		<u>169,357</u>	<u>115,310</u>	<u>284,667</u>	<u>213,980</u>
<b>Fund balances carried forward</b>	(4)	<u>205,353</u>	<u>130,865</u>	<u>336,218</u>	<u>284,667</u>

All incoming resources and resources expended derive from continuing activities.

**City of Sanctuary UK**  
**Balance sheet**  
**as at 31 December 2023**

		2023	2023	2023	2022
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Current assets</b>					
Debtors and prepayments	(5)	1,824	-	1,824	5,044
Cash at bank and in hand	(6)	245,205	130,865	376,070	300,188
<b>Total current assets</b>		<u>247,029</u>	<u>130,865</u>	<u>377,894</u>	<u>305,232</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(7)	23,541	-	23,541	16,379
<b>Total current liabilities</b>		<u>23,541</u>	<u>-</u>	<u>23,541</u>	<u>16,379</u>
<b>Net current assets / (liabilities)</b>		<u>223,488</u>	<u>130,865</u>	<u>354,353</u>	<u>288,853</u>
<b>Total assets less current liabilities</b>		<u>223,488</u>	<u>130,865</u>	<u>354,353</u>	<u>288,853</u>
<b>Creditors: amounts falling due after one year</b>	(8)	18,135	-	18,135	4,186
<b>Net assets</b>		<u>205,353</u>	<u>130,865</u>	<u>336,218</u>	<u>284,667</u>
<b>Funds</b>					
Unrestricted funds		205,353	-	205,353	169,357
Restricted funds		-	130,865	130,865	115,310
<b>Total funds</b>		<u>205,353</u>	<u>130,865</u>	<u>336,218</u>	<u>284,667</u>

The financial statements were approved by the board of trustees on 25 April 2024

■■■■■■ ■■■■■■

# **City of Sanctuary UK**

## **Notes to the accounts**

### **for the year ended 31 December 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**City of Sanctuary UK**  
**Notes to the accounts continued**  
**for the year ended 31 December 2023**

<b>2 Grants and donations</b>	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
AB Charitable Trust	20,000	-	20,000	-
Church in Wales	-	7,000	7,000	-
City Bridge Trust	-	64,675	64,675	46,390
Eleanor Rathbone Trust	-	3,000	3,000	-
Ernst Maas Foundation	-	2,000	2,000	2,000
Mental Health Foundation	-	31,415	31,415	31,416
Network for Social Change	-	8,064	8,064	-
Paul Hamlyn Foundation	-	55,000	55,000	50,000
Postcode Community Trust	-	25,000	25,000	-
Rayne Foundation	-	20,000	20,000	-
The Esmee Fairbairn Foundation	4,000	4,000	8,000	40,000
The Tudor Trust	25,000	-	25,000	25,000
This Day Foundation	50,000	-	50,000	-
Unbound Philanthropy	50,000	-	50,000	50,000
Community Foundation Wales	-	-	-	49,960
Malala Fund	-	-	-	16,090
Pears Foundation	-	-	-	15,000
Sisters of St Joseph	-	-	-	5,000
Women's World Day of Prayer	-	-	-	11,625
Donations	64,336	5,915	70,251	52,719
	<u>213,336</u>	<u>226,069</u>	<u>439,405</u>	<u>395,200</u>

<b>3 Staff costs and numbers</b>	2023	2022
	£	£
Gross salaries	295,189	245,890
Social security costs	26,568	21,154
Employment allowance	(5,000)	(5,000)
Pensions	15,024	10,807
Homeworking allowances	3,420	-
	<u>335,201</u>	<u>272,851</u>

The average number of employees during the year was 11.6, being an average of 8.6 full time equivalent (2022: 11.8, 7.9 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2023	2022
	£	£
Costs of the scheme to the charity for the year	15,024	10,807
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

# City of Sanctuary UK

## Notes to the accounts continued

for the year ended 31 December 2023

<b>4 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Community Foundation Wales	49,833	-	43,787	-	6,046
Church of Sanctuary	-	1,040	-	-	1,040
City Bridge Trust	14,866	64,675	46,063	-	33,478
Church in Wales	-	7,000	526	-	6,474
Ernst Mass	-	2,000	2,000	-	-
Esmee Fairbairn Foundation	-	4,000	2,300	-	1,700
Mental Health Foundation	3,876	31,415	28,944	-	6,347
Network for Social Change	-	8,064	-	-	8,064
Paul Hamlyn	36,664	55,000	70,000	-	21,664
Postcode Lottery Trust	-	25,000	-	-	25,000
Rayne Foundation	-	20,000	-	-	20,000
Schools of Sanctuary	6,608	-	6,608	-	-
Maternity Stream	3,463	5,125	7,536	-	1,052
Conference and AGM donation	-	2,750	2,750	-	-
	<u>115,310</u>	<u>226,069</u>	<u>210,514</u>	<u>-</u>	<u>130,865</u>

<b>Fund name</b>	<b>Purpose of restriction</b>
Community Foundation Wales	Funding for a regional co-ordinator for Wales.
Church of Sanctuary	To support work with Churches of Sanctuary.
City Bridge Trust	Funding for a regional co-ordinator for the London area.
Church in Wales	To be used for work with schools in Wales.
Ernst Mass	Support for education work in Scotland.
Esmee Fairbairn Foundation	Grant for consultancy advice on fundraising.
Mental Health Foundation	The funding is to support the development of the health, mental health and wellbeing stream across the UK and to deliver peer support to community projects in Wales.
Network for Social Change	Funding to build capacity to develop and promote Streams of Sanctuary and awards work.
Paul Hamlyn	Grants towards core salary costs and evaluation of the Charity's work.
Postcode Lottery Trust	Grant towards the cost of the Wales regional coordinator.
Rayne Foundation	Grant towards the cost of the Sanctuary Ambassador co-ordinator.
Schools of Sanctuary	Donations for work in schools.
Maternity Stream	Funding from the Women's World Day of Prayer towards costs of developing our maternity stream across the UK.
Conference and AGM donation	Donations towards the cost of the conference and AGM.

<b>5 Debtors and prepayments</b>	2023	2022
	£	£
Debtors	1,500	4,040
Prepayments	324	324
Other debtors	-	680
	<u>1,824</u>	<u>5,044</u>

<b>6 Cash at bank and in hand</b>	2023	2022
	£	£
Cash at bank	376,070	300,188
Cash in hand	-	-
	<u>376,070</u>	<u>300,188</u>

**City of Sanctuary UK**  
**Notes to the accounts continued**  
**for the year ended 31 December 2023**

<b>7 Creditors and accruals</b>	2023	2022
	£	£
Creditors	2,510	2,503
Accruals	1,386	1,320
Deferred income (see note below for analysis)	19,645	12,556
	<u>23,541</u>	<u>16,379</u>

<b>8 Creditors: amounts falling due after one year</b>	2023	2022
	£	£
Deferred income (see note below for analysis)	18,135	4,186
	<u>18,135</u>	<u>4,186</u>

<b>Deferred income</b>	Deferred to next year	Released from last year
	£	£
Income from Universities	24,811	12,770
Colleges fees	4,309	2,056
Local Authority fees	8,660	1,916
	<u>37,780</u>	<u>16,742</u>

<b>Item name</b>	<b>Reason for deferral</b>
Income from Universities	Fees charged to universities for accreditation for a period of 3 years.
Colleges fees	Fees charged to colleges for accreditation for a period of 3 years.
Local Authority fees	Fees charged to local authorities for accreditation for a period of 3 years.

**9 Related party transactions**

**Trustee expenses**

During the year 5 trustees were paid a total of £613 in respect of travel (previous year: 3 trustees and £316).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £43,268 (previous year: £42,227).

# City of Sanctuary UK

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
<b>Income</b>						
Grants and donations	213,336	171,919	226,069	223,281	439,405	395,200
Other income	30,780	11,451	-	-	30,780	11,451
Bank interest	6,970	2,017	-	-	6,970	2,017
<b>Total income</b>	<b>251,086</b>	<b>185,387</b>	<b>226,069</b>	<b>223,281</b>	<b>477,155</b>	<b>408,668</b>
<b>Expenditure</b>						
Salaries, NIC and pensions	166,729	134,812	168,472	138,039	335,201	272,851
Recruitment, training and subscriptions	2,296	796	333	673	2,629	1,469
Payroll and pension administration	2,063	1,857	200	79	2,263	1,936
Travel expenses	4,181	4,723	2,604	1,432	6,785	6,155
Volunteer expenses	3,730	1,926	1,783	415	5,513	2,341
Rent and room hire	661	468	150	-	811	468
Telephone and internet	1,025	852	128	90	1,153	942
Postage and stationery	1,042	1,575	157	141	1,199	1,716
Website, web development and I.T.	8,956	5,906	-	-	8,956	5,906
Insurance	764	832	-	-	764	832
Independent examination	1,386	1,320	-	-	1,386	1,320
Meeting and event costs	11,279	8,266	8,630	3,112	19,909	11,378
Equipment and materials	1,281	3,961	504	2,915	1,785	6,876
Other administrative costs	4,172	2,445	710	110	4,882	2,555
Direct project delivery costs	2,998	1,575	15,529	6,778	18,527	8,353
Trustee travel	1,313	317	129	-	1,442	317
Consultancy	1,214	2,993	11,185	9,573	12,399	12,566
<b>Total expenditure</b>	<b>215,090</b>	<b>174,624</b>	<b>210,514</b>	<b>163,357</b>	<b>425,604</b>	<b>337,981</b>
<b>Net income / (expenditure)</b>	<b>35,996</b>	<b>10,763</b>	<b>15,555</b>	<b>59,924</b>	<b>51,551</b>	<b>70,687</b>
<b>Fund balances brought forward</b>	<b>169,357</b>	<b>158,594</b>	<b>115,310</b>	<b>55,386</b>	<b>284,667</b>	<b>213,980</b>
<b>Fund balances carried forward</b>	<b>205,353</b>	<b>169,357</b>	<b>130,865</b>	<b>115,310</b>	<b>336,218</b>	<b>284,667</b>