

# **City of Sanctuary UK**

Charity number 1184613

## **Annual Report and Financial Statements for the year ended 31 December 2022**



West Yorkshire Community Accounting Service

# **City of Sanctuary UK**

## **Annual Report and Financial Statements for the year ended 31 December 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# City of Sanctuary UK

## Trustees' report for the year ended 31 December 2022

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
[REDACTED]	Co-Chair	
[REDACTED]	Co-Chair	
[REDACTED]		
[REDACTED]	Vice Chair	Resigned 31 March 2022
[REDACTED]	Treasurer	
[REDACTED]		Resigned 21 September 2022
[REDACTED]		
[REDACTED]		
[REDACTED]		
[REDACTED]		
[REDACTED]		
[REDACTED]		Appointed 31 March 2022
[REDACTED]		Appointed 31 March 2022
[REDACTED]		Resigned 20 July 2022
[REDACTED]		Appointed 26 January 2023
[REDACTED]		Appointed 26 January 2023

**Charity number** 1184613 Registered in England and Wales

### Registered and principal address

PO Box 384  
Leeds  
L26 1GJ

### Bankers

Co-operative Bank plc  
P O Box 250  
Skelmersdale  
WN8 6WT

Cambridge and Counties  
Charnwood Court  
5B New Walk  
Leicester LE1 6TE

The Charity Bank Ltd  
Fosse House  
182 High Street  
Tonbridge TN9 1BE

Redwood Bank Limited  
Suite 101, The Nexus Building  
Broadway  
Letchworth Garden City  
Hertfordshire SG6 3TA

### Independent examiner

Simon Bostrom FCIE

### West Yorkshire Community Accountancy Service CIO

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 26 July 2019 and is governed by a constitution.

### Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Trustees may also be co-opted by the members or by the other trustees in the course of the year.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2022

### Introduction

City by city, community by community, City of Sanctuary UK is building welcome for people seeking sanctuary\*. From community groups and refugee sector networks to schools and universities, local councils to libraries and theatres, we work with individuals, groups and organisations in every area and sector. The community groups, networks and streams/awards programmes we support enable opportunities for everyone to play their part in building a more welcoming, inclusive and compassionate society. From small acts of kindness to big political change, our inclusive networks are building a better, fairer, kinder society - for everyone. Through building a movement of welcome we are improving inclusion and community cohesion for the benefit of everyone.

*\* People seeking sanctuary is our preferred term in most contexts as this term focuses on people first as opposed to their immigration status.*

### Objectives and activities

#### The charity's objects

1. To advance the education of the public in general and in particular the City of Sanctuary network in subjects relating to refugees and those seeking asylum in such ways as the trustees shall think fit in particular but not exclusively by:

- a Supporting, promoting and organising the City of Sanctuary network, including identifying the needs of the network and establishing projects or resources to address them;
- b Raising awareness of the work of the City of Sanctuary network to the public and media;
- c Encouraging cities, towns, villages, regions, areas, places, organisations and institutions to become welcome and safe, through the provision of information, advice and support;
- d Advancing the education and training of people who are refugees or asylum seekers;
- e Liaising with other private, voluntary and statutory organisations on relevant issues.

2. The promotion of equality and diversity for the public benefit by: promoting activities to foster understanding between people from diverse backgrounds including promoting activities to foster understanding between the general public, refugees and asylum seekers.

#### Our approach

We are working to embed welcome and compassion, so that wherever people seeking sanctuary go - schools, services, businesses, faith and community groups, their own neighbourhoods and streets – they will find people who welcome them and understand why they are here. Movement building is at the core of everything we do. We maintain that if we are successful in building a strong and widespread movement this will translate into public support for changes in policy and practice. The streams of sanctuary and awards programmes (see below) which enable us to branch out beyond organisations and projects with a specific role to work with people seeking sanctuary to inspire more people to become involved in speaking up for sanctuary and to wield political power locally.

We believe the most effective way to motivate people to get involved is by providing opportunities for the receiving community members to meet with people from a sanctuary seeking background. The City of Sanctuary networks are uniquely positioned to facilitate social connections that can turn people's compassion into action. To achieve our vision of welcome we work with others to contribute to building an even broader social movement. By bringing people together, celebrating our shared humanity and encouraging people to put their compassion into action, we can build strong, welcoming, cohesive communities.

# **City of Sanctuary UK**

## **Trustees' report (continued) for the year ended 31 December 2022**

### **Our approach - continued**

Whilst everyone involved in City of Sanctuary has the flexibility to determine how best to work towards our vision of welcome, the following principles should be applied: -

- 1 Create opportunities for relationships of friendship and solidarity between people living in receiving communities and people seeking sanctuary;
- 2 Communicate a positive vision of welcome by promoting the counter-narrative to negative rhetoric and celebrating the contribution of people seeking sanctuary;
- 3 Work with people seeking sanctuary, ensuring that they are not just active participants but are empowered to be part of decision-making processes at all levels and in all activities;
- 4 Promote understanding of asylum and refugee issues, especially by enabling the voices of people seeking sanctuary to be heard directly;
- 5 When possible (if your context allows) mobilise support for campaigns which aim to make a difference to the lives of people seeking sanctuary;
- 6 Facilitate partnership working and network development across places of sanctuary and support collaboration on common cause issues.

### **Reflections on 2022**

Last year was hugely challenging, fostering welcome became even more difficult as current policy and legislation is actively creating a hostile environment, a very real barrier to our vision. Indeed, the asylum system has become cruel for people who have been forced to leave everyone and everything they have ever known. However, in direct contradiction to this we also experienced exponential growth in the City of Sanctuary networks, and an overwhelming positive response from people wanting to support people fleeing Afghanistan and Ukraine.

In 2022 once again we saw huge growth in our networks – particularly networks of mainstream institutions, practitioners, volunteers, and people seeking sanctuary all working collectively to make welcome a reality in their specific sector or field. We have supported many more institutions to embed welcome within their settings and have recognised many of them for their exemplary work through our awards schemes - whether it is schools, universities, art institutions, libraries or the local sports club. We have also seen an increase in the welcome activities undertaken by our network of local groups - from direct support provision, emergency response to the needs of individuals (including in hotels), embedding welcoming in their communities, raising awareness and campaigning for change. Behind every group, and every awarded institution, there are thousands of people whose lives have been improved – whether it is a university providing scholarships or direct support for someone who has been forced into destitution. The City of Sanctuary networks have never been so active, important, or so impactful.

### **Strategy**

In 2022, following a period of consultation we launched our new charter which outlines our strategy for the next three years. In 2022 our priority focus was building the capacity of our Streams of Sanctuary work (by streams we mean sectors) and we have concentrated efforts on working to embed the concepts of welcome, inclusion and compassion across mainstream society. As part of our strategy, we also firmly committed to mobilising our networks behind sector coalition campaigns including supporting the aims of the Together With Refugees Coalition. The charter also firmly centres people seeking sanctuary in all our work. The Sanctuary Ambassador Network continues to develop and we are looking to further improve processes and procedures to ensure increased participation and engagement. We do acknowledge that we still have some way to go to empower people seeking sanctuary to become leaders across all our networks and we recognise to fully achieve this goal we need a fully resourced delivery plan.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2022

### Strategic Objectives

- 1 Provide network coordination and support to the City of Sanctuary network of groups in order to increase the number of groups, bring about an expansion in the activities undertaken and improve the engagement and participation of people seeking sanctuary;
- 2 Facilitate communications across City of Sanctuary networks to share information, promote a positive message of welcome for people seeking sanctuary and enable the voices of people seeking sanctuary to be heard directly;
- 3 Develop and promote Streams of Sanctuary and awards work in order to embed welcome within mainstream spheres of society and ensure that people seeking sanctuary are engaged, and can participate, in streams and awards initiatives;
- 4 Contribute towards movement building through building partnerships, ensuring the participation of people seeking sanctuary and mobilising support for advocacy and campaigning initiatives.

### Our activities and achievements

#### *(i) City of Sanctuary groups*

We now have 126 City of Sanctuary groups in villages, towns, cities and regions across the UK who are working towards our vision of welcome. In 2022 we have provided one-to-one advice and online training to support groups on a variety of areas, including various events in relating to responding to the Ukraine crisis and general safeguarding training. We have also facilitated regular regional/national meetings enabling groups to share best practice.

#### *(ii) Streams of Sanctuary & Awards programmes*

In 2022 we witnessed an enormous growth of interest in our Streams of Sanctuary and Awards programmes. These programmes have enabled us to be a catalyst and reach out to mainstream organisations to spread a culture of welcome and support. We witnessed a huge interest from schools, with 56 new schools being awarded in 2022, taking the total to 388. In particular we experienced interest from schools who were welcoming newly arrived children from Ukraine and put on a number of events including 'How to Welcome Ukrainian students in Schools' and 'Schools as a Place of Healing'. We also provided training and support to local leads in order to scale the impact of the Schools of Sanctuary programme. 7 universities received awards during the year and at the year end, there were 60 universities who either have the University of Sanctuary award or are working towards it (that's well over a third of all UK universities). We also worked with many more institutions who went above and beyond to welcome people seeking sanctuary through the Sanctuary Awards programmes. Local leads can be CoS groups or refugee sector partners (or local authorities for schools). The increase in demand has meant that we have also had to provide direct support to mainstream institutions in areas where we don't have local leads.

#### *(iii) Local Authority Network*

This year saw unprecedented growth and interest in our Local Authority Network. There are now five awarded Local Authorities: Lewisham, Bradford, Liverpool, Birmingham and Lambeth. A total of thirty two local councils are now formally within the Local Authority network, and overall we engaged with 126, including twenty-two out of thirty two London Boroughs. 44 councils passed motions this year committing themselves to work with us to build inclusion and welcome within their policy and practice. We've had seventy-eight one-to-ones with local councils and have run five thematic network meetings covering the Homes for Ukraine scheme, resettlement and dispersal and No Recourse to Public Funds.

# City of Sanctuary UK

## Trustees' report (continued) for the year ended 31 December 2022

### *(iv) Contribution to the movement*

As part of our commitment to building a movement, City of Sanctuary UK aims to mobilise supporters and work with others to build a united voice to advocate for people seeking sanctuary across the UK. We are a key member of the Together With Refugees coalition and our strategy firmly supports the coalition call for a more effective, fair and humane approach to supporting people seeking sanctuary. We have partnered with Together With Refugees on a Valentines Day of Action and developed resources for schools to use.

### *(v) Empowering people with lived experience*

In 2022 we worked to further develop and strengthen the Sanctuary Ambassador Network, it has now become a vibrant, inclusive and creative team of advocates passionate about building a culture of welcome and encouraging others to join the movement for a fair, effective and humane asylum system.

In 2022 we delivered a Sanctuary in Politics Course for London attended by 14 people and a Sanctuary in Maternity Course attended by 8 people, both courses empowered and informed people seeking sanctuary about how the UK political system works, campaigning techniques and how to work with the media effectively. Guided by experts in the field, these courses are helping to equip a new generation of leaders with lived experience to reach their full potential.

The Experts by Experience Operational Advisory Group continue to influence how we deliver on our strategic objectives.

### **Looking forward to 2023**

2023 will be significant as we implement a new operational plan and commit to a new strand of work to empower more people to speak up for sanctuary and turn their compassion into action. We also need to acknowledge the challenges we have faced as an organisation in keeping up with the demand in 2022. Our small staff team worked incredibly hard – we delivered more online sessions, training and streamlined advice and resources than ever before (but we have struggled to increase our income enough to cope with the demand). Despite the external challenges, the commitment, dedication and generosity of everyone in this movement, especially that of the organisation's staff and volunteers, will mean that we will continue to increase our impact.

### **Public Benefit Statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

### **Financial review**

The net income for the year was £70,687, including net income of £10,763 on unrestricted funds and net income of £59,924 on restricted funds.

We are very grateful for the support shown by all our funders and donors. Details of grants and donations received are shown in note 2 to the accounts.

### **Reserves policy**

The charity's free reserves, at the year end were £169,357.

The trustees have decided that the minimum level of unrestricted reserves should be between £90,000 and £180,000, representing approximately 3 - 6 months of annual expenditure. The purpose of retaining the reserves is to enable the smooth running of the charity and to enable an orderly winding up should the charity need to close.

Approved by the board of trustees on 27 April 2023



# **City of Sanctuary UK**

## **Independent examiner's report to the trustees of City of Sanctuary UK**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 December 2022, which are set out on pages 8 to 14.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the CIO's gross income exceeded £250,000 your examiner must be a fellow of a body listed in section 145 of the 2011 Act.

I confirm that I am qualified to undertake the examination because I am a fellow of ACIE which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Simon Bostrom FCIE

4 May 2023

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**City of Sanctuary UK**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 December 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	171,919	223,281	395,200	341,216
Other income		11,451	-	11,451	6,537
Bank interest		2,017	-	2,017	2,171
<b>Total income</b>		<b>185,387</b>	<b>223,281</b>	<b>408,668</b>	<b>349,924</b>
<b>Expenditure on:</b>					
Salaries, NIC and pensions	(3)	134,812	138,039	272,851	283,693
Recruitment, training and subscriptions		796	673	1,469	56
Payroll and pension administration		1,857	79	1,936	2,258
Travel expenses		4,723	1,432	6,155	75
Volunteer expenses		1,926	415	2,341	2,846
Rent and room hire		468	-	468	708
Telephone and internet		852	90	942	1,494
Postage and stationery		1,575	141	1,716	1,172
Website, web development and I.T.		5,906	-	5,906	8,209
Insurance		832	-	832	744
Independent examination		1,320	-	1,320	1,320
Meeting and event costs		8,266	3,112	11,378	-
Equipment and materials		3,961	2,915	6,876	5,410
Other administrative costs		2,445	110	2,555	6,966
Contribution to host organisations		-	-	-	650
Direct project delivery costs		1,575	6,778	8,353	954
Trustee travel		317	-	317	180
Consultancy		2,993	9,573	12,566	13,758
Depreciation		-	-	-	253
Transfer to Asylum Matters CIO		-	-	-	81,247
<b>Total expenditure</b>		<b>174,624</b>	<b>163,357</b>	<b>337,981</b>	<b>411,993</b>
<b>Net income / (expenditure)</b>		<b>10,763</b>	<b>59,924</b>	<b>70,687</b>	<b>(62,069)</b>
<b>Fund balances brought forward</b>		<b>158,594</b>	<b>55,386</b>	<b>213,980</b>	<b>276,049</b>
<b>Fund balances carried forward</b>	(4)	<b>169,357</b>	<b>115,310</b>	<b>284,667</b>	<b>213,980</b>

All incoming resources and resources expended derive from continuing activities.

**City of Sanctuary UK**  
**Balance sheet**  
**as at 31 December 2022**

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Current assets</b>					
Debtors and prepayments	(5)	5,044	-	5,044	1,580
Cash at bank and in hand	(6)	184,878	115,310	300,188	235,285
<b>Total current assets</b>		<u>189,922</u>	<u>115,310</u>	<u>305,232</u>	<u>236,865</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(7)	16,379	-	16,379	12,615
<b>Total current liabilities</b>		<u>16,379</u>	<u>-</u>	<u>16,379</u>	<u>12,615</u>
<b>Net current assets / (liabilities)</b>		<u>173,543</u>	<u>115,310</u>	<u>288,853</u>	<u>224,250</u>
<b>Creditors: amounts falling due after one year</b>	(8)	4,186	-	4,186	10,270
<b>Net assets</b>		<u>169,357</u>	<u>115,310</u>	<u>284,667</u>	<u>213,980</u>
<b>Funds</b>					
Unrestricted funds		169,357	-	169,357	158,594
Restricted funds		-	115,310	115,310	55,386
<b>Total funds</b>		<u>169,357</u>	<u>115,310</u>	<u>284,667</u>	<u>213,980</u>

The financial statements were approved by the board of trustees on 27 April 2023

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# **City of Sanctuary UK**

## **Notes to the accounts**

### **for the year ended 31 December 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £1,000 are included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**City of Sanctuary UK**  
**Notes to the accounts continued**  
**for the year ended 31 December 2022**

<b>2 Grants and donations</b>	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
<b>City of Sanctuary</b>				
City Bridge Trust	-	46,390	46,390	32,850
Community Foundation Wales	-	49,960	49,960	-
Ernst Maas Foundation	-	2,000	2,000	-
Esmee Fairbairn Foundation	40,000	-	40,000	40,000
Malala Fund	-	16,090	16,090	-
Mental Health Foundation	-	31,416	31,416	-
Paul Hamlyn Foundation	-	50,000	50,000	70,000
Pears Foundation	15,000	-	15,000	-
Sisters of St Joseph	-	5,000	5,000	-
The Tudor Trust	25,000	-	25,000	27,000
Unbound Philanthropy	50,000	-	50,000	50,000
Women's World Day of Prayer	-	11,625	11,625	-
Barrow Cadbury Trust	-	-	-	141
HMRC Coronavirus Job Retention Scheme	-	-	-	3,419
HT and LB Cadbury Charitable Trust	-	-	-	1,000
Network for Social Change	-	-	-	7,251
Other donations	41,919	10,800	52,719	22,055
<b>Asylum Matters</b>				
Joseph Rowntree Charitable Trust	-	-	-	12,500
Paul Hamlyn Foundation	-	-	-	50,000
The Tudor Trust	-	-	-	25,000
	<u>171,919</u>	<u>223,281</u>	<u>395,200</u>	<u>341,216</u>

<b>3 Staff costs and numbers</b>	2022	2021
	£	£
Gross salaries	245,890	259,761
Social security costs	21,154	20,060
Employment allowance	(5,000)	(4,000)
Pensions	10,807	7,872
	<u>272,851</u>	<u>283,693</u>

The average number of employees during the year was 11.8, being an average of 7.9 full time equivalent (2021: 13.7, 7.7 FTE). There were no employees with emoluments above £60,000.

<b>Defined contribution pension scheme</b>	2022	2021
	£	£
Costs of the scheme to the charity for the year	10,807	7,872
Amount of any contributions outstanding at the year end	-	-
Amount of any contributions prepaid at the year end	-	-

**City of Sanctuary UK**  
**Notes to the accounts continued**  
**for the year ended 31 December 2022**

<b>4 Restricted funds</b>	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
City Bridge Trust	11,637	46,390	43,161	-	14,866
Community Foundation Wales	-	49,960	127	-	49,833
Ernst Mass	-	2,000	2,000	-	-
Malala Fund	-	16,090	16,090	-	-
Mental Health Foundation	-	31,416	27,540	-	3,876
Network for Social Change	1,479	-	1,479	-	-
Paul Hamlyn	36,664	50,000	50,000	-	36,664
Schools of Sanctuary	750	15,800	9,942	-	6,608
Maternity Stream	4,856	11,625	13,018	-	3,463
	<u>55,386</u>	<u>223,281</u>	<u>163,357</u>	<u>-</u>	<u>115,310</u>

<b>Fund name</b>	<b>Purpose of restriction</b>
City Bridge Trust	Funding for a regional co-ordinator for the London area.
Community Foundation Wales	Funding for a regional co-ordinator for Wales.
Ernst Mass	Support for education work in Scotland
Malala Fund	Towards upscaling the support provided to schools to welcome and effectively meet the needs of newly arrived refugee children and young people from Ukraine.
Mental Health Foundation	The funding is to support the development of the health, mental health and wellbeing stream across the UK and to deliver peer support to community projects in Wales.
Network for Social Change	Funding to build capacity to develop and promote Streams of Sanctuary and awards work.
Paul Hamlyn	Grants towards core salary costs and evaluation of the Charity's work.
Schools of Sanctuary	Donations for work in schools.
Maternity Stream	Funding from the Women's World Day of Prayer towards costs of developing our maternity stream across the UK.

<b>5 Debtors and prepayments</b>	2022	2021
	£	£
Debtors	4,040	-
Prepayments	324	640
Accrued income	-	435
Other debtors	680	505
	<u>5,044</u>	<u>1,580</u>

<b>6 Cash at bank and in hand</b>	2022	2021
	£	£
Cash at bank	300,188	235,285
Cash in hand	-	-
	<u>300,188</u>	<u>235,285</u>

**City of Sanctuary UK**  
**Notes to the accounts continued**  
**for the year ended 31 December 2022**

<b>7 Creditors and accruals</b>	2022	2021
	£	£
Creditors	2,503	2,961
Accruals	1,320	1,320
Deferred income (see note below for analysis)	12,556	8,334
	<u>16,379</u>	<u>12,615</u>

<b>8 Creditors: amounts falling due after one year</b>	2022	2021
	£	£
Deferred income (see note below for analysis)	4,186	10,270
	<u>4,186</u>	<u>10,270</u>

<b>Deferred income</b>	Deferred to next year	Released from last year
	£	£
Income from Universities	12,770	18,604
Colleges fees	2,056	-
Local Authority fees	1,916	-
	<u>16,742</u>	<u>18,604</u>

<b>Item name</b>	<b>Reason for deferral</b>
Income from Universities	Fees charged to universities for accreditation for a period of 3 years.
Colleges fees	Fees charged to colleges for accreditation for a period of 3 years.
Local Authority fees	Fees charged to local authorities for accreditation for a period of 3 years.

**9 Related party transactions**

**Trustee expenses**

During the year 3 trustees were paid a total of £316 in respect of travel (previous year: £nil).

**Trustee remuneration and benefits**

No trustees received any remuneration or benefits during this year or the previous year.

**Remuneration and benefits received by key management personnel**

The total employee benefits received by key management personnel were £42,227 (previous year: £47,884).

# City of Sanctuary UK

## Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 December 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income</b>						
Grants and donations	171,919	139,108	223,281	202,108	395,200	341,216
Other income	11,451	6,537	-	-	11,451	6,537
Bank interest	2,017	2,171	-	-	2,017	2,171
<b>Total income</b>	<b>185,387</b>	<b>147,816</b>	<b>223,281</b>	<b>202,108</b>	<b>408,668</b>	<b>349,924</b>
<b>Expenditure</b>						
Salaries, NIC and pensions	134,812	160,142	138,039	123,551	272,851	283,693
Recruitment, training and subs	796	56	673	-	1,469	56
Payroll and pension administration	1,857	1,920	79	338	1,936	2,258
Travel expenses	4,723	25	1,432	50	6,155	75
Volunteer expenses	1,926	590	415	2,256	2,341	2,846
Rent and room hire	468	708	-	-	468	708
Telephone and internet	852	1,009	90	485	942	1,494
Postage and stationery	1,575	832	141	340	1,716	1,172
Website, web development and I.T.	5,906	7,510	-	699	5,906	8,209
Insurance	832	744	-	-	832	744
Independent examination	1,320	1,320	-	-	1,320	1,320
Meeting and event costs	8,266	-	3,112	-	11,378	-
Equipment and materials	3,961	3,948	2,915	1,462	6,876	5,410
Other administrative costs	2,445	5,837	110	1,129	2,555	6,966
Contribution to host organisations	-	-	-	650	-	650
Direct project delivery costs	1,575	185	6,778	769	8,353	954
Trustee travel	317	180	-	-	317	180
Consultancy	2,993	-	9,573	13,758	12,566	13,758
Depreciation	-	-	-	253	-	253
Transfer to Asylum Matters CIO	-	-	-	81,247	-	81,247
<b>Total expenditure</b>	<b>174,624</b>	<b>185,006</b>	<b>163,357</b>	<b>226,987</b>	<b>337,981</b>	<b>411,993</b>
<b>Net income / (expenditure)</b>	<b>10,763</b>	<b>(37,190)</b>	<b>59,924</b>	<b>(24,879)</b>	<b>70,687</b>	<b>(62,069)</b>
<b>Transfers between funds</b>	<b>-</b>	<b>20,140</b>	<b>-</b>	<b>(20,140)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>10,763</b>	<b>(17,050)</b>	<b>59,924</b>	<b>(45,019)</b>	<b>70,687</b>	<b>(62,069)</b>
<b>Fund balances brought forward</b>	<b>158,594</b>	<b>175,644</b>	<b>55,386</b>	<b>100,405</b>	<b>213,980</b>	<b>276,049</b>
<b>Fund balances carried forward</b>	<b>169,357</b>	<b>158,594</b>	<b>115,310</b>	<b>55,386</b>	<b>284,667</b>	<b>213,980</b>