Calderdale
Valley of Sanctuary

Dear Members and Supporters of Calderdale Valley of Sanctuary,

We are excited to announce that our Annual General Meeting will be held on Thursday 23rd October at 9.45 am at The Elland Community Hub, Huddersfield Rd. HX5 9DL. Please see below for directions and accessibility information.

This year, we are once more excited to hold our AGM, as part of a wider celebration of the work of Calderdale Valley of Sanctuary and its fantastic members and supporters. The programme will include exciting interactive presentations from several of our members, as well as entertainment, refreshments, including lunch, and the opportunity to network.

Please click here to register! It is important that we know how many people are coming and whether anyone has any accessibility or dietary requirements.

Please find the relevant documents on the following pages. All our members and supporters are entitled to vote at our AGM. If you are not sure whether you or your organisation are officially a member or supporter of Calderdale Valley of Sanctuary, please contact Blake Doe at membership@calderdale.cityofsanctuary.org.

If you are not yet a member or supporter and would like to become one please click here.

We look forward to seeing you there!

With continued thanks for your support,

Laura Beesley (Chair of Trustees)
on behalf of everyone at Calderdale Valley of Sanctuary

Calderdale
Valley of Sanctuary

NOTICE OF ANNUAL GENERAL MEETING

Calderdale Valley of Sanctuary

c/o St. Augustine's Centre

Hanson Lane

Halifax HX1 5PG

26/09/2025

Dear Member/Supporter,

Notice is hereby given that the upcoming Annual General Meeting of the members/supporters of Calderdale Valley of Sanctuary will be held on **Thursday 23rd October 2025** at **9.45am** at **The Elland Community Hub, Huddersfield Rd. HX5 9DL** to transact the following business:

As Ordinary Business

Resolution 1 To receive the Audited Financial Statements and Audited Reports for financial Year ended on March the 31st 2025.

Resolution 2 To adopt the Annual Report for Financial Year ended on March 31st 2025.

Resolution 3 To accept the resignations of

Laura Iris Beesley

Rebekah Ann Hellewell

Bilikiu Eleyinimi

Folashade Ganiyat Ifekoya

Vote on the re-election of

Laura Iris Beesley

Rebekah Ann Hellewell

Receive the following as trustees appointed:

March 13th 2025

Stela Namazzi

Hina Gillani

Christopher David Collier

Theja Manoharie Godakande Arachchi

April 6th 2025

Lin Gao

May 6th

May Htut Pan Moe

Resolution 4 To appoint West Yorkshire Accountancy Service as auditors for the financial year 2025-26.

This Notice has been made available on the Charity's website and can be accessed at the following link: https://calderdale.cityofsanctuary.org/notice-agm-2025.

Attached Are:

The Audited Financial Statement and Auditor's Report for the Financial Year ended on March the 31st 2025.

The Annual Report for the Financial Year ended on March 31st 2025.

Both documents can also be accessed at the following link:

https://drive.google.com/file/d/13Ll14kqs_qC2lVYmJBoAKAnHbX63UaXP

Regards,

Laura Beesley

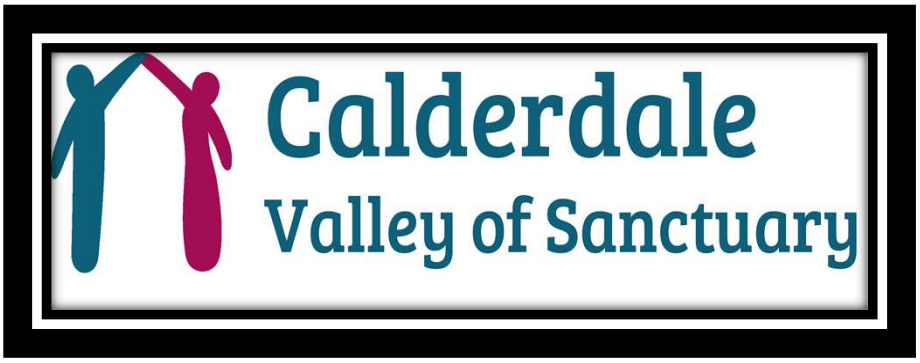
Chair of Trustees

Calderdale Valley of Sanctuary

Charity number 1197764

Annual Report and Financial Statements

for the year ended 31 March 2025



Calderdale Valley of Sanctuary

Annual Report and Financial Statements

for the year ended 31 March 2025

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Prepared by West Yorkshire Community Accountancy Service CIO

Calderdale Valley of Sanctuary

Trustees' report for the year ended 31 March 2025

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Laura Beesley	Chair	
Bilikisu Eleyinmi		
Rebekah Ann Hellewell		
Christopher James Foley	Treasurer	Appointed 16 October 2024
May Htut Pan Moe		Appointed 6 May 2025
Lin Gao		Appointed 25 April 2025
Christopher David Collier		Appointed 13 March 2025
Stela Namazzi		Appointed 13 March 2025
Hina Gillani		Appointed 13 March 2025
Theja Manoharie Godakande Arachchi		Appointed 13 March 2025
Folashade Ganiyat Ifekoya		Resigned 13 April 2025
Nurgul Zhamentikova		Resigned 10 May 2024
Obomate Benibo		Resigned 13 March 2025

Charity number 1197764 Registered in England and Wales

Registered and principal address
St. Augustine's Centre
Hanson Lane
Halifax
HX1 5PG

Bankers
Co-operative Bank
PO Box 250
Skelmersdale
WN8 6WT

Independent examiner
Alan Dodd FCCA
West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management
The charity is a Charitable Incorporated Organisation (CIO) association formed on 2 February 2022 and is governed by a constitution.

Method of recruitment and appointment of trustees
The trustees of the charity are appointed by the members at the AGM.

Calderdale Valley of Sanctuary

Trustees' report (continued) for the year ended 31 March 2025

Objectives and activities

The charity's objects

To advance equality and diversity for the public benefit for people seeking sanctuary by collaborating as a network of individuals and organisations and promoting activities that foster understanding between people from diverse backgrounds and welcome people who have made Calderdale their home.

To promote social inclusion for the public benefit by preventing people in Calderdale from becoming socially excluded, and relieving the needs of those people within Calderdale who are socially excluded by reason of their refugee or asylum seeker status and assisting them to integrate into society.

The charity's main activities

Calderdale Valley of Sanctuary has continued to facilitate, enable and grow the network of organisations and residents who support our aim to make Calderdale a place of welcome for people seeking asylum and refugees.

This has been achieved through a variety of methods including creating videos demonstrating what our members do to welcome people seeking sanctuary, Creating a video focussing on the strengths of people seeking sanctuary, taking part in campaigns to highlight the huge challenges that the current political and legal system presents to those seeking asylum, raising awareness locally of these issues and connecting members to create events which have a greater and wider impact.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission’s general guidance on public benefit and in particular equality and diversity.

Achievements and performance

This financial year has seen a significant increase in the activities of Calderdale Valley of Sanctuary and its members resulting in an impact across the Borough

A 30% increase in membership organisations. March 2025, we had 121 members

The launch of Brave Boxes of Sanctuary with Ed Shift and distributed to families who arrive in Calderdale seeking asylum

A wide-ranging Refugee Week 2024 with more partners engaged than in 2023 and the delivery of the powerful play Refuge Island seen by 600 secondary school children

The reaccreditation of Hebden Bridge Picture house as a Cinema of Sanctuary.

Publication of our Calderdale Valley of Sanctuary organisational strategy and evaluation framework.

Participation in a range of Borough wide events including Tales of a Child, The Food Gathering and The Yorkshire Integration Festival 2024.

Publication of the research “Supporting healthy aging in women aged over 55 who seek asylum” with our partners The University of Manchester, Age UK and Rainbow Haven.

A well-attended celebration and AGM.

St Augustine’s CE school became our second school of Sanctuary. Congratulations!

A series of awareness raising sessions tailored to the specific requirements of our member organisations to increase understanding of the experiences of people seeking sanctuary in Calderdale.

An increase in volunteers with lived experience of the asylum system.

Calderdale Valley of Sanctuary

Trustees' report (continued) for the year ended 31 March 2025

Financial review

The net payments for the year were £3,332, including net receipts of £459 on unrestricted funds and net payments of £3,791 on restricted funds.

Reserves policy

The charity's free reserves, at the year end were £1,473.

Our reserves policy takes into consideration that we raise the vast majority of our funding through grant funding where we clearly articulate where the funds will be spent.

Reserves are maintained at a level that enables the charity to manage financial risk, ensuring that financial commitments can be met as they fall due.

1) Maintain an appropriate cash forecast
We will maintain a minimum 12 month rolling cash forecast, detailing the spend across all donor trusts, whether restricted or unrestricted, ensuring that the charity can continue to meet its financial obligations.

2) Restricted Funding
We will ensure that each tranche of restricted funding is regularly monitored to ensure that the funds are fully utilised in the areas that were specified in the grant application.

3) Unrestricted Funding
We will look to build up an unrestricted funding reserve of up to £1,000 so that we can respond to any opportunities that present themselves at short notice, after ensuring that reserves are sufficient to make redundancy payments to employees should the charity plan to cease trading.

Approved by the board of trustees on 26/08/2025

Signed: ..... (Trustee)

Name: Laura Beesley

Calderdale Valley of Sanctuary

Independent examiner's report to the trustees of Calderdale Valley of Sanctuary

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 9.

Responsibilities and basis of report
As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: …… Name: Alan Dodd FCCA

27/8/2025

West Yorkshire Community Accountancy Service CIO
Stringer House
34 Lupton Street
Leeds
LS10 2QW

Calderdale Valley of Sanctuary

Receipts and payments account

for the year ended 31 March 2025

	Notes	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Receipts					
Grants and donations	(2)	459	32,739	33,198	28,402
Other income		-	-	-	185
Total receipts		459	32,739	33,198	28,587
Payments					
Salaries NI and pensions		-	17,498	17,498	8,172
Subcontractors		-	5,489	5,489	1,635
Professional fees		-	450	450	298
Payroll fees		-	288	288	366
Room hire		-	300	300	797
Staff expenses		-	657	657	252
Trustee expenses		-	1,183	1,183	755
Marketing, website and publicity		-	1,414	1,414	532
Refugee week		-	855	855	3,820
Design and print costs		-	476	476	-
Training		-	4,150	4,150	437
Events and activities		-	370	370	1,067
Running costs		-	2,187	2,187	252
Equipment		-	29	29	280
Independent examination		-	600	600	600
Volunteer costs		-	584	584	-
Total payments		-	36,530	36,530	19,263
Net receipts / (payments)		459	(3,791)	(3,332)	9,324
Fund balances brought forward		1,014	14,142	15,156	5,832
Fund balances carried forward	(3)	1,473	10,351	11,824	15,156

Calderdale Valley of Sanctuary

Statement of assets and liabilities

as at 31 March 2025

	2025 Unrestricted £	2025 Restricted £	2025 Total £	2024 Total £
Cash funds				
Cash at bank	1,473	10,351	11,824	15,156
Total cash funds	1,473	10,351	11,824	15,156

Assets retained for the charity's own use

Laptop
Sony Vlog video camera with accessories
ASVS X415 Laptop
Apple iPhone SE

Liabilities	2025 £
Accruals	600
Other creditors	63
	663

The financial statements were approved by the board of trustees on 26/08/2025

Signed: ..... (Trustee)

Name: Laura Beesley

Calderdale Valley of Sanctuary

Notes to the accounts

for the year ended 31 March 2025

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Calderdale Valley of Sanctuary

Notes to the accounts continued

for the year ended 31 March 2025

2 Grants and donations	2025 Unrestricted funds £	2025 Restricted funds £	2025 Total funds £	2024 Total funds £
Brelms Trust	-	6,000	6,000	5,000
Community Foundation for Calderdale (CFFC)	-	7,315	7,315	7,952
Locala Community	-	1,423	1,423	-
National Lottery Community Fund	-	18,001	18,001	-
Calderdale MBC	-	-	-	12,700
The Wharfedale Foundation	-	-	-	2,500
Other donations	459	-	459	250
	459	32,739	33,198	28,402

3 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Brelms Trust	4,260	6,000	6,022	-	4,238
CFFC General Grant	2,982	-	650	-	2,332
CFFC Culture Dale	-	2,460	2,460	-	-
Locala Community	-	1,423	1,423	-	-
CFFC Support & Integration 23	4,820	-	4,820	-	-
CFFC Support & Integration 24	-	4,855	4,855	-	-
National Lottery Community Fund	-	18,001	14,220	-	3,781
The Wharfedale Foundation	2,080	-	2,080	-	-
	14,142	32,739	36,530	-	10,351

Fund name	Purpose of restriction
Brelms Trust	To cover the core costs of the organisation.
CFFC General Grant	To deliver specific activities as part of refugee week.
CFFC Culture Dale	To expand and build upon the initial success of the Writers Refuge.
Locala Community	Working with EdShift to provide Brave Boxes to young migrants.
CFFC Support & Integration 23	To develop networks and partnerships with our members and supporters.
CFFC Support & Integration 24	To develop networks and partnerships with our members and supporters.
National Lottery Community Fund	To cover the core costs of the organisation and fund specific projects.
The Wharfedale Foundation	Deliver mentoring to writers who are seeking sanctuary.

4 Related party transactions

Trustee expenses

During the year 4 trustees were paid a total of £1,159, in respect of travel £279 and telephone and internet £880 (previous year: 4 trustees, £755 - £50 travel, £525 telephone and internet and £180 childcare costs).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.